# Privacy Policy in relation to the Annual General Meeting of Shareholders Vichitbhan Palmoil Public Company Limited

# General agreement

Vichitbhan Palmoil Public Company Limited (hereinafter referred to as the "Company") recognizes and gives great importance to the protection of your personal information in accordance with the Personal Information Protection Act Year 2019. This Privacy Policy explains how a company collects, processes, uses, and discloses personal information of persons related to attending the company's shareholders' meetings. In accordance with this Privacy Policy, "personal information" means information relating to an individual that allows that person to be identified directly or indirectly.

## **Collection of Personal Information**

The Company will collect or receive information directly from you through the registration to attend the meeting, proxy (if any), copy of card or personal identification documents submitted for registration of meeting attendance and from Thailand Securities Depository Company Limited which may contain your personal information as follows:

- 1. General personal information including name, surname, address, telephone number, national ID card number and number of shares.
- 2. Sensitive personal information, including nationality, gender, date of birth, photographs or motion pictures from the event's video recording, health information, travel history related to disease screening of the person attending the meeting (only if necessary, for situation of the coronavirus disease or COVID-19 outbreak).

#### Purposes for collecting, storing, using, disclosing, and processing personal information

- 1. For calling and conducting the General Meeting of Shareholders of the Company, including confirming your identity and for carrying out any actions in accordance with the resolutions of the General Meeting of Shareholders, any other acts in compliance with the law, and to comply with guidelines from relevant government agencies in accordance with the Public Limited Companies Act BE 2535 (1992), the Civil and Commercial Code, and any other laws.
- 2. For the preparation of minutes of the Annual General Meeting of Shareholders of the Company and as reference evidence for your attendance as well as other matters as necessary for the legitimate interests of the Company.
- 3. For recording motion pictures of the Annual General Meeting of Shareholders for use in reporting and publicity of the Annual General Meeting of Shareholders via electronic media, which pictures of you attending the meeting may appear, but without identifying details on those who attended the event

#### How long will the personal information be kept

The Company will retain your personal information as described in this document for the period deemed reasonably necessary to fulfill the aforementioned purposes. As the owner of the personal information, you reserve various rights as stipulated in the Personal Data Protection Act 2019, including requesting access, receiving personal information, withdrawing consent, requesting correction of personal information to be correct, request, retract, or destroy personal information, suspend use of personal information, transfer of personal information, in accordance with legal procedures.

## **Contacting the Company**

If you have any questions, concerns or wish to exercise your rights in relation to your personal information, please contact the Company at:

Company Secretary Department Vichitbhan Palmoil Public Company Limited 2044 Chavananan Building, New Petchburi Road, Bang Kapi, Huai Khwang District, Bangkok 10320 Tel. 02-314-4101-5 ext. 418 e-mail:sorn@vcbpalmoil.com